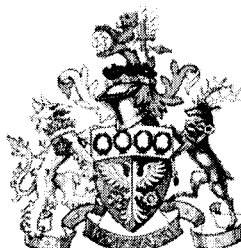


Appendix 4



MEMORANDUM

From: Paul Connor
 Environmental Health Officer
 Environmental Protection Unit

Location: 3S/02 **Ext:** 6874

My Ref: WK200913543

Your Ref:

To: Linda Etherington
 Licensing Officer
 Licensing Services

Date: 21st October 2009

**Re: APPLICATION FOR A PREMISES LICENCE TO BE GRANTED UNDER THE LICENSING ACT 2003
 THE GREAT BARN, MANOR FARM SITE, BURY STREET, RUISLIP, HA4 7SU.**

I refer to the application dated the 18th September and received by the Environmental Protection Unit (EPU) on the 21st September 2009.

I have checked EPU's complaint records and can confirm that the following complaints of alleged statutory noise nuisance have been received regarding events with amplified music;

- 27th June 2009; 4 complaints regarding a social hire (wedding reception)
- 23rd July 2009; 1 complaint regarding a social hire (folk concert)
- 12th September 2009; 4 complaints regarding a social hire (wedding reception)
- 19th September 2009; 2 complaints regarding a social hire (wedding reception)

Where complaints were made at the time of events, officers of the Borough's Noise Team Service have not to date witnessed noise nuisance from resident's properties.

I was asked by Matthew Mountain, Site and Operations Manager for the Manor Farm site to monitor the event held on the 27th June and subsequently on the 29th August 2009.

The wedding reception held on Saturday 29th August 2009 benefited from an in-house sound system brought in for demonstration purposes, designed to achieve a reduced sound level by directing sound at the dancefloor area only. In addition, stewards were placed on the doors at the main entrance and in observance of the courtyard area at all times.

(Continued)



These measures resulted in significant improvements when compared to the event held on the 27th June 2009. The noise limiting device installed will allow EPU to require adjustments as necessary.

EPU wishes to make a representation on the grounds of the prevention of public nuisance licensing objective. This representation will be withdrawn subject to the applicant's agreement that the requirements set out below are applied to any licence granted.

I have met with Mr Mountain and discussed the following conditions to apply to all social hire events comprising musical entertainment whether amplified or non-amplified;

In-house speaker system to be used at all times for the provision of amplified music
An in-house speaker system linked to a limiting device shall be installed and used to play all amplified music at social events at the premises. The speaker system and limiting device shall only be used subject to approval by the Environmental Protection Unit.

Entrance doors

The entrance doors shall remain closed at all times during the playing of live or recorded music other than for access and egress.

Fire door to northern boundary footpath adjacent to Number 38 Bury Street

The fire door to the northern boundary footpath adjacent to Number 38 Bury Street shall remain closed under the observation of a steward during social hires until such time as an alarm has been fitted.

Loading of catering equipment and chairs into vehicles at the end of social hire functions

The loading into vehicles of any catering equipment and any furniture brought on to the premises shall be completed no later than 23:00 hours.

Staff to remain on site until all guests have been cleared after events

Duty Officers supervising functions will clear guests from site after the end of hires and will remain on site to supervise until all guests have left, to prevent public nuisance.

Lastly, EPU will consider a review of any licence granted should this be necessary on the grounds of the prevention of public nuisance.

P. Connor